Tallinn, (WP 5 )

**Note to the CELBET Contact Points OF Bulgaria, Croatia, Estonia, Finland, Greece, Hungary, Latvia, Lithuania, Poland, Slovakia and Romania**

**Subject: Customs Eastern and South-Eastern Land Border Expert Team (CELBET3):**

 **Invitation to the CELBET3 training on "Customs control process"**

**Financial Code: TAXUD/2020/DE/202**

The **CELBET specialised training on "Customs control process"** will take place:

* **on 6-8 December 2022**
* in Hungary at Röszke BCP (Hungarian-Serbian border),
* Start at 09h00 on 6 December 2022 and end no later than 17h00 on 8 December 2022,
* The working language of the meeting is English.
* The objective of the training is to support the implementation of the subtask ***"5.2.1, Specialized trainings on customs control topics (priority topics from the Catalogue)"***

**Number and profile of the participants:**

* **1 participant per CELBET country**
* This is a **train-the-trainers course** for customs officers working at the EU´s external borders or trainers of the subject (passenger and vehicle control activities) who will be able to spread the knowledge, skills and best practices in their national administrations.
* Each country is asked to present their interesting national cases on passenger and vehicle search activities (in maximum 5 min.) and to provide their presentations/materials by 30 November 2022 to Mr. Zsolt DÉZSI by e-mail dezsi.zsolt@nav.gov.hu.

**One participant per invited MS and trainers, organisers and CELBET expert listed in Annex 1 are reimbursed from the CELBET 3 budget.** **The customs administrations of Bulgaria, Greece, Latvia, Poland and Slovakia are kindly asked to nominate one expert per country listed in Annex 3** as they had already been nominated to the Customs control process CLEP training in October. The travel and living expenses (accommodation + daily allowance) will be covered from the CELBET 3 budget under the conditions specified in the Grant Agreement. Each partner country is responsible for the management of its allocated budget envelope. Deviations should be reported to the grant coordinator and Head of CELBET 3.

CELBET kindly requests the Hungarian customs administration to support the organization of the training.

Please notice that the **hotel rooms are pre-booked** for all participants by the Hungarian Tax and Customs Administration: in Mórahalom, at Colosseum Hotel (4-6 Milleniumi sétány, H-6782 Mórahalom, [www.colosseumhotel.hu](http://www.colosseumhotel.hu)). The hotel price is 34 900 HUF (about 85 EUR) per room per night.

**The hotel rooms will be paid by the participants** in cash or by card directly to the hotel.

More practical information regarding the transfer from the airport to the hotel and other issues will be sent directly to the nominated participants until 25 November 2022 at latest.

**The participants should get acquainted to the requirements imposed by the host country before making any travel arrangements**.

All participants are requested to send the registration form with the information on the date, time and flight number of their arrival and departure to/from Hungary **by 16 November 2022 at latest**. Please send this information to Ms. Petra Cselóvszki-Soltész (soltesz.petra@nav.gov.hu) and to Mr. Zsolt Dézsi (dezsi.zsolt@nav.gov.hu).

You are kindly asked to give feedback until the above mentioned deadline if your administration doesn’t delegate anybody to the training.

In case of questions, please contact in the Estonian Tax and Customs Board Ms Pille Jõgisoo cooperation@emta.ee. If you have any questions related to the content of the meeting, please contact Mr Zsolt DÉZSI, dezsi.zsolt@nav.gov.hu .

*e-signed*

Mr. András BARTHA

Head of CELBET

**Annex I – List of participants:**

**List of Project Group Members (trainers, experts)**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Country | Name | e-mail |
|  | Hungary | Mr. Zsolt Dézsi | dezsi.zsolt@nav.gov.hu  |
|  | Hungary | Mr. Jenő Csaba Csáki | csaki.jeno@nav.gov.hu  |
|  | Latvia | Mr. Olegs Jerofejevs | olegs.jerofejevs@vid.gov.lv |
|  | Hungary | Mr. Zsolt Kovács | kovacs.zsolt@nav.gov.hu |
|  | Hungary | Mr. Tamás Tóth | toth.tamas\_11@nav.gov.hu |
|  | Hungary | Ms. Petra Cselóvszki-Soltész | soltesz.petra@nav.gov.hu |

**Annex II – potential participants from Bulgaria, Greece, Latvia, Poland and Slovakia**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Country | Name | e-mail |
|  | Greece | Dimitroula TASIDOU | d.tasidou@aade.gr  |
|  | Greece | Ioannis DROSOS | i.drosos@aade.gr  |
|  | Latvia | JĀNIS PRIEDĪTIS | Janis.Prieditis@vid.gov.lv |
|  | Latvia | JANA RINČA DZENĪTE | jana.rinca-dzenite@vid.gov.lv |
|  | Slovakia | Lukas Janok | lukas.janok@financnasprava.sk |
|  | Poland | Paweł Borej | pawel.borej@mf.gov.pl |
|  | Poland | Grzegorz Matraszek | grzegorz.matraszek@mf.gov.pl |
|  | Bulgaria | Kiril Buchkov | kiril.buchkov@customs.bg |
|  | Bulgaria | Hristo Kanev | hristo.Kanev@customs.bg |

**Annex\_III\_Draft\_agenda**

**Customs control process training**

**Röszke, (HU), 6-8 December 2022**

 **AGENDA**

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| **Monday, 5 December** |
| 13:00 – 17:00 | Preparatory meeting for trainers and organisers |
|  | Arrival of participants to Budapest, from Budapest to Mórahalom |
| 16.00 | Accommodation in the Colosseum Hotel, Mórahalom |
| **Tuesday, 6 December****Training day 1** |
| 8:30 – 9:00 | Transfer from the hotel to the BCP Röszke |
| 9.00 – 09.30 | Welcome and introductionPresenting the BCP |
| 09.30 – 11.00 | Selection Process, Local Risk Assessment |
| 11:00 – 11:15 | **Coffee break** |
| 11.15 – 12.30 | Interviewing and profiling |
| 12.30 – 14.00 | **Lunch break** |
| 14:00 – 15:30 | Risk Assessment (The road to Decision)Motivation AspectsCar Search Techniques: Fuel tank control modus operandiNew Ukrainian cases (Transfer case & Oil sump) |
| 15:30 – 15:40 | **Coffee break** |
| 15.40 – 17.00 | Car Search Techniques: Knocking methodSeizures (result of risk analysing and profiling) *Ukrainian, Serbian, Latvian cases - 25 min* *Kahoot Challenge – 20 min* |
| 18:00 | Sightseeing tour in Szeged |
| **Wednesday, 7 December****Training day 2** |
| 8:30 – 9:00 | Transfer from the hotel to the BCP Röszke |
| 9:00 – 9:15 | Review of the first day*(team work)* |
| 9:15 – 10:00 | Car Search Techniques: Use of Sensation |
| 10:00 – 10:10 | **Coffee** |
| 10:10 – 10:40 | Motivation - Fear |
| 10:40 – 11:20 | New car types & Search methods |
| 11:20 – 11:30 | **Coffee** |
| 11:30 – 12:30 | Field exercise (hybrid + confiscated)Tools of controls |
| 12.30 – 14.00 | **Lunch break** |
| 14:00 – 15:00 | Interesting national cases*5 minutes per countries* |
| 15:00 – 15:15 | **Coffee break** |
| 15:15 – 16:05 | Buses - case studies |
| 16:05 – 16:40 | Trucks and trailers (What is not visible for X-ray machine) – case studies |
| 16:45 – 17:00 | Train search introduction |
| 17.00 – 17.30 | Transfer from the BCP to the hotel |
| 19:00- | Social event |
| **Thursday, 8 December****Training day 3** |
| 8.30 – 9.00 | Transfer from the hotel to the BCP |
| 9.00 – 9.15 | Review of the second day |
| 9:15 – 9:45 | Safety rulesPresentation about the practical and local rulesIntroduction to the practical part of the training |
| 9:45 – 10:00 | **Coffee break** |
| 10:00 – 12:30 | Field exercise in 4 groups |
| 12:30 – 14:00 | **Lunch break** |
| 14:00 – 15:30 | Field exercise in 4 groups |
| 15:30 – 15:45 | **Coffee break** |
| 15:45 – 16:00 | Feedback from Trainees (both groups) |
| 16:00 – 16:15 | Feedback from Trainers |
| 16:15 – 16:30 | Guidelines on using the course in national administration |
| 16:30 – 17:00 | Feedback on whole trainingClosure. Certificates |
| 17:00 – 17.30 | Transfer from the BCP to the hotel |

**Annex\_IV\_Registration\_form**

**Registration form**

**6-8 December 2022, “Customs control process” CELBET training**

Please send the registration form by **16 November 2022** to the HOST coordinator: Mr Zsolt Dézsi (email: dezsi.zsolt@nav.gov.hu) in copy with soltesz.petra@nav.gov.hu.

|  |  |
| --- | --- |
| **Country :** |  |
| Participant’s name and surname |  |
| Function |  |
| Telephone N° E-mail  |  |
| Date and time of arrival + flight number, airport |  |
| Date and time of departure + flight number, airport |   |
| Do you need accommodation for 8th December in Colosseum Hotel? | yes/no |
| Individual requirements? |  |