

Tallinn, 8 SEPTEMBER 2023 (WP 5)

**NOTE TO THE CELBET CONTACT POINTS
OF BULGARIA, CROATIA, ESTONIA, FINLAND, GREECE, HUNGARY, LATVIA, LITHUANIA, POLAND,
ROMANIA AND SLOVAKIA**

**Subject: Customs Eastern and South-Eastern Land Border Expert Team – phase 3
(CEL BET 3): Invitation to the CELBET 3 Integrity and Professional Ethics training
(Task 5.2)
Financial Code: TAXUD/2020/DE/202**

You are kindly asked to nominate one participant from your administration to the **CEL BET 3 Integrity and Professional ethics training** which will take place:

- On **24-25 October 2023** in Sinaia, Romania
- **Start at 09h00 on 24 October and end no later than 17h00 on 25 October 2023**
- In English

The training course focuses on integrity and work ethics as phenomena occurring in customs work, as well as the concept of corruption, its different forms and its prevention.

The goal of the training is to develop the competence of the trainees in terms of Integrity and professional ethics, and to transfer this competence to the trainee's own work community.

Main topics of this training are the following:

- importance of integrity and professional ethics in official and customs work
- different forms of corruption and know-how to apply what he/she has learned in his/her work
- how to act in corruption situations and know anti-corruption preventive measures.

The target group of the training is the operational customs personnel of CELBET countries, who have knowledge and experience in this topic. We are looking for applicants who have the prerequisites and motivation to share what they have learned in the course in the work community.

Participants listed in Annex 1 and the nominated trainees are reimbursed from the CELBET 3 budget. The travel and living expenses (accommodation + daily allowance) will be covered from the CELBET 3 budget under the conditions specified in the Grant Agreement. Each partner country is responsible for the management of its allocated budget envelope. Deviations should be reported to the grant coordinator and Head of CELBET 3.

Hotel rooms have been pre-booked for all participants by the Romanian Customs Administration for 23-25 October (2 nights) at Rina Sinaia Hotel (Bd. Carol I nr. 8, 106100 Sinaia, Romania , <https://www.hotelsinaia.ro>). The hotel price is ~70 EUR per single room/night, breakfast included (the official currency in Romania is RON, and the rate is around 1 EUR=5 RON). Hotel check-in is at 15:00 and check-out at 12:00.

All participants are kindly asked to complete the attached registration form and send to the Romanian Customs Administration (elena.poenaru@customs.ro and george.bucnaru@customs.ro) before 20 of September. The Romanian Customs Administration will provide the list of registered participants to the Hotel which will send afterwards a secured payment link to the email address of each participant. **The participants have to pay for the entire accommodation period and lunches (2) at least 7 days before the event takes place.**

Lunches on 24 and 25 October will be served at the hotel at a price of about 20 EUR/person/lunch (100 RON).

Romanian Customs Administration is not responsible for possible late confirmations/cancellations of the hotel bookings. Any extra costs (mini bar, phone calls, room service, dry cleaning etc.) shall be paid by the participants privately.

Sinaia city can be reached by train from Henri Coanda (OTP) Bucharest airport to Gara de Nord railway station and then take the train to Sinaia (train itinerary planner at the link <https://www.cfrcalatori.ro/en/>). Train frequency from the airport to Gara de Nord is 40 minutes and from Gara de Nord to Sinaia is about one hour. The cost of the train ticket from the airport to Gara de Nord is 1 EUR, whereas the cost from Gara de Nord to Sinaia is approximately 10 EUR.

Rina Sinaia Hotel is located in the city center of Sinaia and can be reached from Sinaia railway station by taking the stairs up to the street across the Hotel or by taxi at a price of 20 RON (about 4 EUR/ride).

In case of questions, please contact:

- Ms. Anna Grabowska: anna.grabowska11@mf.gov.pl
- Mr. George Bucnaru George.bucnaru@customs.ro
- Mr. Immo Kilpinen: immo.kilpinen@tulli.fi

e-signed

András Bartha

Head of CELBET

Annex 1: List of Trainers, CELBET 3 participants and PR representatives

Annex 2: Registration form

Annex 3: Draft Agenda

Annex 1

List of trainers:

1. Dr Panagiotis Ballas, Trainer, Greece
2. Ms. Dorota Derkacz, Trainer Poland
3. Ms. Karolina Rogalska, Trainer Poland
4. Mr. Tomasz Sobczak – Trainer, Poland

CELBET 3 experts and PR representative:

1. Ms. Anna Grabowska, CELBET 3 Training Team Expert, Poland
2. Mr. George Bucnaru, CELBET 3 Training Team Expert, Romania
3. Mrs. Elena Poenaru, PR representative, Romania
4. Mr. Immo Kilpinen, CELBET 3 Training Team Expert, Finland

Annex 2**REGISTRATION FORM****CEL BET 3 Integrity and Professional Ethics training
24 - 25 October 2023, Sinaia, Romania**

Please send the registration form by **20th September 2023** to the HOST coordinator: Ms Anna Grabowska, email: anna.grabowska11@mf.gov.pl

Country :	
Participant's name and surname	
Function	
Telephone N°	
Please describe your experience in Integrity and Professional Ethics	
Date and time of arrival + flight number, airport	
Date and time of departure + flight number, airport	
Individual requirements?	

Annex 3

Draft Agenda

Sunday, 22nd October

	Arrival of trainers, experts, organizers
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Monday, 23rd October

Day 0 Preparatory meeting for trainers and experts

9.00 – 10:30	Preparatory meeting
10:30 – 11:00	Coffee break
11.00 – 12:30	Preparatory meeting - continuation
12:30 – 13:30	Lunch
13.30 – 16.00	Preparatory meeting - continuation
20.00	Welcome reception in the Hotel

Tuesday, 24th October

Training day 1

9.00 – 10.00	Welcome and introduction, overview of the agenda
10.00 – 10.30	Core values Organizational culture
10.30 – 10.40	Family photo
10.40 – 11.00	Coffee/tea break
11.00 – 11.35	Psychological aspects of corruption
11.35 – 12.30	Mafia Game
12.30 – 13.30	Lunch
13.30 – 14.00	Moderated discussion
14.00 – 15.00	Corruption definition
15.00 – 15.15	Coffee/tea break
15.00 – 15.40	Case study – Salomon Island
15.40 – 15.55	Transparency International /Corruption perception INDEX 2021
15.55 – 16.45	Corruption in customs Feedback and summary

Wednesday, 25th October
Training day 2

9.00 – 9.20	Welcome Repetition of the first day
9.20 – 10.30	Corruption typologies in customs Case studies
10.30 – 11.00	Coffee/tea break
11.00 – 11.20	Anticorruption in Poland
11.20 – 12.30	Frontex speech Feedback and questions
12.30 – 13.30	Lunch
13.30 – 14.10	Tower of power – group task
14.10 – 14.40	Proper behaviour in corruption situation
14.40 – 15.00	Body language, TED talk
15.00 – 15.15	Coffee/tea break
15.15 – 16.15	Assertiveness
16.15 – 16.25	Risk mapping
16.25 – 16.45	Feedback session Certification and closing the event
	Departures

Thursday, 26th October

	Departures - continued
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